

**Job Title**

Finance Committee Member

**Description**

The Finance Committee oversees the financial affairs of the congregation including the normal contributions and other gifts and the normal operating and other expenses as approved by the Church Council in the annual budget. Committee members attend committee meetings and related events/activities as needed. Members also assist with information gathering, internal and external communications, and planning activities as the workload of the committee requires.

**Timeframe**

- o Initial commitment of two years is requested, with the option to renew the commitment annually thereafter. The recommended maximum for total service in this role is six years.
- o The committee is scheduled to meet on the second Tuesday of each month at 7:00 PM at the church, but only meets as required by pending business. Meetings typically last about an hour.
- o Additional meetings and activities occur from time-to-time, especially during the annual budgeting and pledge drive process.

**Training/Qualifications**

No training is required for this position. All are welcome. Willingness to discuss and make recommendations on difficult financial matters is helpful.

**Committee Oversight**

This position is a part of the Finance Committee. The Finance Committee is accountable to the Church Council.

**Staff Liaison**

Pastor Dave Berg and Pastor Karen Pahl

**Contact for Information**

Abby Jones

252-9835

SmithAbby@aol.com

Last revision: January 2011