

Job Title

Church Council Member, Social Ministry Team Liaison

Description

Each member of the Church Council serves as a liaison to one of the Council's standing committees and functions as that committee's Chair. This description relates to Chair duties and responsibilities for the Council Liaison to the Social Ministry Team:

- Attends Church Council meetings on the 4th Tuesday of the month. Meetings begin at 7 PM and generally last 60-90 minutes. Gives a brief committee update as part of the regular Council meeting agenda.
- Attends & leads Social Ministry Team meetings on the second Tuesday of the month. Meetings typically last about 60 minutes. The Chair records, types and distributes (electronically) team meeting minutes to other members.
- One of the main jobs of the Social Ministry Chair is to keep your eyes open, watching for new opportunities to get people involved. Work with youth leaders to keep them in the loop on projects and hopefully further the efforts being made by expanding the group with youth volunteers.
- The Chair oversees the recruitment of new committee members (if needed) with assistance from the Spiritual Gifts Director, the pastors and other committee members.
- The Chair e-mails team information and volunteering opportunities to Mike by the 15th of each month to submit in the next month's newsletter.
- The Chair provides a brief written summary of committee activity from the calendar year to be included in the Annual Report prepared for the congregation's annual meeting (occurs in late January or early February).

Timeframe

- A full term on the Good Shepherd Church Council is three years. Partial terms may occur in the event of a vacancy and will depend upon the remaining term for the position that is vacated or open. Council members are permitted to serve two consecutive full terms per the Constitution.
- Total weekly and monthly time commitments will vary depending on activities the team is planning or conducting. The time required for meeting attendance at Council and the committee ranges from approximately 2-3 hours per month.

Training/Qualifications

No special training is needed. This team is fortunate to have experienced members that have the history with the group. They are very willing to help.

Staff Liaison

Pastor Karen Pahl

Contact for Information

Carol Kivimagi, 292-0244

carolk55923@yahoo.com

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