

## **Job Title**

Church Council Member, President

## **Description**

The President presides at meetings of the Congregation, Congregation Council, and Council Executive Committee. The President supervises the activities of all committees, ensures that timely reports from all committees are made to the Congregation Council and the Congregation, and ensures that the decisions and resolutions of the Congregation meetings and Congregation Council are carried out. The President executes, for the Congregation, all documents requiring an expenditure of more than one thousand dollars.

## **Timeframe**

- The President serves a term of two years, preceded by a two year term as Vice President. The total commitment is four years. Candidates must be able to complete their expected service in both offices within the allowable total of 6 consecutive years (two consecutive full Council terms) on the Congregation Council.
- Total weekly and monthly time commitments will vary depending on activities of the Council, Executive Committee and Congregation.
- Executive Committee meets on the 4<sup>th</sup> Tuesday of the month from 6-7 PM.
- Congregation Council meets on the 4<sup>th</sup> Tuesday of the month from 7-9 PM.
- The annual Congregation meeting occurs in late January or early February each year. Special meetings of the Congregation are scheduled as required or deemed necessary by the Congregation Council.

## **Training/Qualifications**

No special training is needed. Good planning, organizing and meeting facilitation skills are helpful.

## **Staff Liaison**

Pastor Dave Berg or Pastor Karen Pahl

## **Contact for Information**

Current President is Dave Jasperson, 289-6597

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