

Good Shepherd Lutheran Church

Gathered, empowered and sent to share the love of Christ with all people

Church Council Member Property and Technology Committee Liaison

Description

Each member of the Church Council serves as a liaison to one of the Council's standing committees and functions as that committee's Chair. This description relates to Chair duties and responsibilities for the Property and Technology Committee:

Attends Church Council meetings on the 4th Tuesday of the month. Meetings begin at 7 PM and generally last 60-90 minutes. Gives a brief committee update as part of the regular Council meeting agenda.

Attends & leads Property & Technology Committee meetings on the third Tuesday of the month. Meetings typically last about 60 minutes.

The Property & Technology Committee Chair works with other members of the committee to ensure the Church's building, grounds and data processing equipment are maintained in a neat, working and safe condition.

The Property & Technology Committee Chair works with the ad hoc Landscaping Committee to beautify the Church's grounds

The Chair records and distributes committee meeting minutes to other committee members as well as to the pastor and Church Council.

The Chair oversees the recruitment of new committee members (if needed) with assistance from the Spiritual Gifts Director, the pastors and other committee members.

The Chair provides a brief written summary of committee activity from the calendar year to be included in the Annual Report prepared for the congregation's annual meeting (occurs in late January or early February).

Timeframe

A full term on the Good Shepherd Church Council is three years. Partial terms may occur in the event of a vacancy and will depend upon the remaining term for the position that is vacated or open. Council members are permitted to serve two consecutive full terms per the Constitution.

Total weekly and monthly time commitments will vary depending on activities the committee is planning or conducting. The time required for meeting attendance at Council and the committee ranges from approximately 2-3 hours per month.

Training/Qualifications

No special training is needed but being generally "handy" helps a lot.

Staff Liaison

Pastor Dave

Contact for Information

Kenton Lynne, 507-289-9272

Last revision: November 2009